

CUMNOR PARISH COUNCIL
Minutes of the Cumnor Parish Council
on Monday 3 June 2024 at 7.30pm
held in Fogwell Road Pavilion, Fogwell Road, Dean Court.

In attendance.

Council. Laurence Waters, Vice-Chairman, Basil England, Alison Jenner, Paula Lopez, Gary Mason, Judy Roberts, Ray Stone, Chris Westcott, Oliver Wright and Tina Brock, Clerk.

County Councillors. Judy Roberts.

District Councillors. Scott Houghton and Judy Roberts.

Visitors. 1.

Laurence Waters, Vice-Chairman acted as Chair for the meeting.

162/24 Apologies for Absence.

Tom Christophers, Chairman (prior commitment). Council resolved to approve this apology.

163/24 Declaration of Interests. None.

164/24 Co-option for the office of parish council for the Cumnor Village ward.

Council considered Dona Foster's written application and unanimously agreed to co-opt Dona Foster onto council. The Declaration of Acceptance of Office was signed, and the Register of Interest would be completed and returned to the clerk within 28 days of this meeting.

165/24 Variance of Order of Business. None.

166/24 Minutes of the Meeting of the Parish Council.

Council resolved to adopt the minutes of the meeting held on Monday 13 May 2024.

167/24 Matters Arising from the Minutes. None.

168/24 Clerk's Newsletter and Addendum. Received

- i. Payment of Accounts. Approved as per minute 169/24.

169/24 Payments of Accounts.

Council resolved to authorise the payments specified in the Clerk's Newsletter and Addendum and reproduced below.

Table 1 List of income.

Statutory Power	Income received;	Description	Total (£)
3 LG (Misc Prov) Act 1976 S19	Sovereign	Reimbursement costs for removing fallen tree from tenants garden	198.95
4 LGA1972 s111	SLCC Enterprises	Clerks training event	54.00

Table 2 List of receipts.

Statutory Power	Payments now due:	Description	Total (£)
25,SO LGA 1972 s112 Contract/Pensions Act 2014	Staff costs		3,130.63
DD Telecom Act 1984 s97	BT	Office phone and broadband	122.78
26 LGA 1972 s140	Gallagher	Council insurance	5,189.19
27 LGA 1972 s137	Enrych Oxfordshire	Grant	500.00
28 LGA1972 s111	SLCC Enterprises	Clerks training event	54.00
29a LG (Misc Prov) Act 1976 S19	MRH Services	Repairs to vandalised trampoline	920.25
29b LG (Misc Prov) Act 1976 S19	MRH Services	S&F chain to Burma Bridge at Closes park and repairs to Leg Press at Glebe park	
30 LG (Misc Prov) Act 1976 S19	Quick Test	Micro PAT package	265.00
31 Public Health Act 1936 s87	Drain Surgeons	Emptying Eco loo	174.00
32 Charities (Accounts & Reports) Regs 2008	Lightatouch	Cumnor Public Purposes Charity Independent Examination y/e 31 March 2024	295.00
33 LG (Misc Prov) Act 1976 S19	MRH Services	Visual inspection of play parks and repairs to Twin Fly at Pinnocks play park	194.52

34 LG (Misc Prov) Act 1976 S19	As New Home & Office Cleaning	Pavilion clean – March 2024	96.00
35a Highways Act 1980 LG (Misc Prov) Act 1976 S19 Open Spaces Act 1906	Ady Podbery Grounds Care	Grass cutting Burial Ground & War Memorial, Pinnocks Play Park, raking sand and grass verge Leys Road, Cumnor	2,628.60
35b LG (Misc Prov) Act 1976 S19	Ady Podbery Grounds Care	Grass cutting at play parks, litter picking & cutting snowball maze	
35c Highways Act 1980 LG (Misc Prov) Act 1976 S19	Ady Podbery Grounds Care	Grass cutting at play parks, litter picking, raking pea shingle, cutting grass verge at Farmoor	
36 Accs & audit (Eng) regs 2011/817	Rachel Brown	Internal Audit y/e 31 March 2024	320.00

Notes.

- i. After all payments/receipts are accounted for the Unity Bank account will be in credit at £55,851.40.
- ii. After all payments/receipts are accounted for the Santander Community Account will be in credit at £75,847.72.
- iii. The Council has the following debtor for 2024/25: HMRC (Reclaimable VAT) £1,363.68.
- iv. As of 17 May 2024 the Santander Corporate Notice account held a credit balance of £78,749.58.

170/24 Public Presentation. None.

REPORTS

171/24 Report from County Councillor(s).

DC Roberts submitted a written report.

General OCC.

Brookes have announced that they intend to leave the Harcourt Hill campus by July 2025. They have also stated that they will only subsidise the 400 buses as far as the Seacourt P&R after this time. They have also announced that the swimming pool will close in July 2024. Brookes have met with me, the District and North Hinksey parish councillors to explain the rationale behind these decisions. The closure of the pool is based on them not being prepared to repair any major faults that may occur after that time and felt that the 12 schools that use them for swimming lessons needed time to be able to find alternative provision. Brookes made it clear that they had not decided whether to pull out of the remaining 96 years of their lease from the owners, the Methodist Church or whether they will use sub lease options. Since these are two private organisations, the councils are in a difficult position as far as any negotiations are concerned.

Traffic and highway.

There is a section on OCC's website that should cover the Botley Bridge Road closure:

The work is now being carried out 24/7 and the bridge will not reopen until November 2024.

The new bridge will still have to be put in place during the rail closure at the end of July 2024.

<https://www.oxfordshire.gov.uk/residents/roads-and-transport/roadworks/future-transport-projects/oxford-city-station-phase-2c>

This will have all cycle paths, bus and Network Rail and Thames Water information and various links to other websites posted on there.

This is the website that the latest information will be posted on from Network Rail

<https://www.networkrail.co.uk/running-the-railway/our-routes/western/oxfordshire/botley-road-bridge-replacement/>

The works by Thames Water to replace the damaged water main to the City have now begun and will continue until March 25 with intelligent traffic lights and a one lane closure over Osney Bridge for the whole year.

Library.

The Botley library now provides free coffee and tea as part of their warm spaces program. There are also newspapers to read and a jigsaw puzzle to complete.

Consultations.

Let's Talk Oxfordshire.gov.uk website:

Woodstock Road Sustainable Travel Improvements – closes on 5 June 2024.

Oxford's Local Nature Recovery Strategy – Phase 2 map - closes on 9 June 2024.

Oxford Traffic Filters - open Teams meeting briefing on 5 June 2024.

Oxfordshire SEND parent carer survey – closes 12 July 2024.

Making Mental Health Care better in Oxfordshire – close 15 July 2024

Highways traffic regulation orders and highway public notices gives notice of all planned and emergency work. This link tells you about planned OCC roadworks and if you press the live roadworks button, it takes you through to One Network where there are all the live roadworks for that day. If you choose a time option, it will tell you all the planned roadworks:

<https://www.oxfordshire.gov.uk/residents/roads-and-transport/roadworks/major-current-roadworks>

172/24 Report from District Councillor(s).

DC Houghton submitted a written report.

Climate Action Fund.

A reminder about the latest iteration of the Climate Action Fund. Local 'not for profit' organisations and town/parish councils can apply for a share of the £100,000 Fund, with up to £10,000 on offer for individual projects (minimum request of £250). The funding is aimed at community projects that help to tackle climate change and increase awareness and knowledge of the importance of climate action. The fund is open for applications from Friday 03 May until midday 28 June 2024. As well as more common projects such as tree planting and solar panel installation, the fund has previously supported projects such as a sustainable eating course, funded professional ecological advice to create a community woodland and a boardwalk at a nature site to allow visitors access without damaging important habitats.

<https://www.whitehorsedc.gov.uk/vale-of-white-horse-district-council/community-support/grants/climate-action-fund/>

Rural Crime Partnership.

A new Rural Crime Partnership is bringing together Thames Valley Police, West Oxfordshire, South Oxfordshire, and Vale of White Horse District Councils, and the Community Safety Partnerships to tackle crimes such as fly-tipping, burglaries and theft in rural areas. There will also be more support for local communities on crime prevention as well as an increase in the gathering and sharing of information about rural crime.

Initiatives include:

- New covert cameras to be used by the Police's Rural Crime Taskforce alongside off-road bikes to target criminals in hard-to-reach areas.
- Working with farmers to improve security. Farms will be eligible to sign up for security checks and will be given DNA marking kits for agricultural machinery. These kits include property marking labels to deter theft, and where theft happens enable machinery to be tracked back to the farm.
- A new Rural Crime Advisor will work to promote rural crime prevention and engage with rural communities, industries, farms and organisations such as Young Farmers and the National Farmers' Union, to help them become harder to target for criminals.
- New surveillance equipment will help district councils catch fly-tippers and tackle hot spot areas.

173/24 Report from Representatives on Outside Bodies. None.

TRAINING

174/24 OALC Training Programmes.

No Councillors were available to attend the virtual OALC Councillor Forum on Tuesday 4 June 2024 at 12 noon.

COUNCIL

175/24 Thames Water lease of land at Mayfield Road, Farmoor.

The Chairman signed the lease which would run from 9 March 2022 and end on 8 March 2042 with an annual rent of £100 subject to review.

176/24 Draft Co-option policy and procedure.

Council resolved to approve the policy and procedure..

177/24 Consultations.

Council resolved to appoint Chris Westcott to respond on behalf of Council to the Oxfordshire County Council Local Flood Risk Management Strategy due to run from 21 June 2024 for 8 weeks.

FINANCE

178/24 Expenditure.

- i. CPRE membership 2024/2025. Council resolved to approve the increase of membership to £60.00.
- ii. Council noted expenditure approved by Chair and Clerk of £204.92 + delivery + VAT for Falcon Signs to supply signage for The Glebe play park (Financial Regulations 4.1).
- iii. Council noted expenditure approved by Chair and Clerk of £115.10 + delivery + VAT for Sutcliffe Play to supply Sling Shot Shackles for the Rotary Swing at The Glebe play park (Financial Regulations 4.1).
- iv. Council resolved to approve the expenditure of £186 for 2 year hosting fees for the Cumnor Fit for the Future website.
- v. Botley & North Hinksey Skatepark Project. Council agreed that in principle it supports the project and agreed that the request for a grant towards the project should be considered by the Cumnor Public Purposes Charity.

ENVIRONMENT AND AMENITIES

179/24 Ad-hoc grass cutting of verges in the parish. None.

180/24 Draft minutes of the Cumnor fit for the future Steering Committee meeting held on Wednesday 15 May 2024.

Received.

- i. S106 Public Art update. Abigail Brown, Arts Development Officer, VWHDC and residents would be invited to the next Cumnor Fit for the Future Steering Committee meeting on Wednesday 26 June 2024, to discuss the idea of a literacy trail and hear ideas from residents.

181/24 Play Parks.

- i. Council noted that the trampoline at The Glebe play park had been repaired after being vandalised. The Clerk had reported the incident to Thames Valley Police.
- ii. The Clerk informed Council that an insurance claim was being made after an incident at The Glebe play park.
- iii. Asset safety inspection procedures. Council discussed the procedures currently in place and agreed that they were adequate.

182/24 Update on other current matters. None.

NEIGHBOURHOOD PLAN

183/24 Refreshing of the Neighbourhood Plan.

The plan was 'made' on 18 May 2021 and work to refresh the plan would need to commence within the next 2 years to be in line with the currently published timings of key stages in the development of the VWHDC Local Plan 2041. Dedicated reserves were being set aside to refresh the plan given Council's experience of developing the 1st NBP where specialist expert assistance was vital, as it appears that there may be a lack of funding from VWHDC Council agreed to request that a member of VWHDCs Neighbourhood Team attend a council meeting to get a steer on what level of refresh would be needed and what could be achieved. Council noted that the amount of support and effort from parishioners for a refreshed plan would likely be determined by the perceived successes and failures of the current plan, especially pending decisions on solar power stations in the parish

PLANNING

184/24 Submitted Planning Applications.

The Council would submit the following observations:

Table 3 List of planning application.

Ref	Planning application number	Address and proposal
i	P24/V1027/HH	4 Kenilworth Road, Cumnor, Oxford OX2 9QP <i>Proposed new porch in place of existing porch and partial demolition of existing garage.</i>

Ref	Planning application number	Address and proposal
		Response. Council recommends planning permission is granted subject to VWHDC Planning Officers satisfying themselves of compliant: • Provision of visibility splays and sufficient parking provision (3 spaces) for a 4 bed house given proposed partial demolition of garage • Provision in line with Neighbourhood Plan Policy DBC1 (plus relevant policies in VWHDC Local Plan 2031) of refuse storage and/or cycle storage. Relevant Neighbourhood Plan policies. DBC 1.
ii	P24/V1021/HH	47 Hurst Lane, Cumnor, Oxford OX2 9PR <i>Garage conversion. Single storey rear extension. Demolish existing porch and construct new porch. New extension to covered way. Remove flat and pitched roofs to part of hallway and kitchen and replace with new pitched and flat roofs. Demolish existing chimney. Remove conservatory roof and replace with new pitched roof. New and amended window and door openings to south, east and west elevations to ground and first floors. New guarding to flat roof. New patios to south and east sides of house.</i> Response. CPC recommends this application for approval subject to VWHDC Planning Officers satisfying themselves that: • The proposed 1st floor west facing balcony conforms with Neighbourhood Plan Policy DBC1 and that it does not '<i>reduce the amenity or privacy of neighbours</i>'. • The applicant can demonstrate sufficient off-street parking provision for a 6 bed house (no details provided in application) • Vehicle parking provision, bin stores and cycle shelters (not shown on plans provided) are sited so that they do not '<i>intrude into the streetscene</i>' – in compliance with Neighbourhood Plan Policy DBC 3 • Council would request that work is carried out during standard week day hours. Relevant Neighbourhood Plan policies. DBC 1. And DBC 3.
iii	P24/V1022/HH	60 High Street, Cumnor, Oxford OX2 9QD <i>First floor front, gable extension, two storey rear extension, garage conversion and replacement windows.</i> Response. Council recommends planning permission is granted subject to VWHDC Planning Officers satisfying themselves of compliant: • Provision of visibility splays, sufficient parking provision and ability for vehicles to turn around in the front garden and leave the property travelling forwards, given that reversing onto the High Street 20mph zone could prove a health and safety risk with the site located opposite the junction of the High Street and Leys Road and the entrance to Cumnor Village Hall • Provision in line with Neighbourhood Plan Policy DBC1 (plus relevant policies in VWHDC Local Plan 2031) of cycle storage and refuse storage. Relevant Neighbourhood Plan policies. DBC 1.

185/24 Permitted planning application(s). Noted.

Table 4 List of permitted planning application(s).

Ref	Planning application number	Address and proposal
i	P24/V0408/HH	Brindle Bank, 10 Third Acre Rise, Dean Court, Oxford OX2 9DA <i>Proposed erection of a manufactured free standing timber clad building (Malvern Buildings "The Hopton Garden Room"), size 2310 mm x 2310 mm x 2095 mm to eaves and 3048 mm to apex, in the rear garden 500 mm from the site boundary on prepared concrete slab base.</i>
ii	P23/V2505/FUL	Cumnor Pre-school Nursery, Oxford Road, Cumnor, Oxford OX2 9PQ <i>Retention and continued use of prefabricated building for use by Cumnor Pre School Nursery for further temporary period of five years.</i>
iii	P23/V1785/FUL	Farmoor Stores, Cumnor Road, Farmoor, Oxford OX2 9NN <i>Alterations and extensions to shop and flats including the creation of two new flats above (as amplified by contamination questionnaire received 1 December 2023, and as amended by plans adding air source heat pumps and brick boundary wall, omitting commercial refrigeration equipment, and introducing minor changes to external finish and bin store received 14 February 2024 and as amplified by additional information received 19 February 2024, and as amended by plans received 26 April 2024 relocating ASHPs to ground level, details of noise reduction double glazing, minor reconfiguration of solar panels, minor changes to mansard roof details and the addition of a front window to shop).</i>
iv	P24/V0654/HH	57 Hurst Lane, Cumnor, Oxford OX2 9PR <i>Single storey rear extension/conservatory.</i>
v	P24/V0683/HH	Ravenswood, 10 Oxford Road, Farmoor, Oxford OX2 9NN <i>Single storey rear extension to form accessible bedroom. Raising of internal floor levels of existing sun room and utility to match elsewhere. Raising of existing flat roof to utility room to maintain ceiling height. Raising part of external decking to provide level access. Internal layout alterations to improve accessibility. Replacement of existing pitched roof at rear with a flat roof to limit increase in volume of proposed works.</i>
vi	P24/V0454/HH	20 Bushy Close, Dean Court, Oxford OX2 9SH <i>Proposed front, side and rear extensions. Garage conversion, carport and render finish to existing dwelling with associated internal and external works.</i>
vii	P24/V0775/LB	Red House Farm, Eynsham Road, Farmoor, Oxford OX2 9NH <i>Replacing the existing timber casement windows with new, double-glazed timber casement windows. Internal alterations and demolition of 2 internal partitions to create 2 new bathrooms and extend 1 existing bathroom into an en-suite. Installation of new kitchen fittings, including new extract vent. (As amplified by amended plans received 18 April 2024).</i>

186/24 Withdrawn planning application. Noted.

Table 5 List of withdrawn planning application.

Ref	Planning application number	Address and proposal
i	P24/V0857/LDP	22 Norreys Road, Cumnor, Oxford OX2 9PT <i>Construction of an indoor swimming pool and changing room and a connecting wall for privacy.</i>

187/24 Permitted Development Rights application(s). Noted.

Table 6 List of permitted development rights applications.

Ref	Planning application number	Address and proposal
i	P24/V1109/PDH	159 Eynsham Road, Dean Court, Oxford OX2 9NE

Ref	Planning application number	Address and proposal
		<i>The proposal comprises a single storey rear extension (including removal of the existing rear conservatories), a single storey side extension and a single storey part rear, part side extension. Extension beyond the rear wall of the original dwelling house - 8.00m Maximum height of the extension - 4.00m Height at the eaves of the extension - 3.00m.</i>

188/24 Proposed Industrial installation (Solar Power Station) for the production of electricity on Green Belt land.

i. Proposed 'Botley West' solar power station.

- a. Notes from the meeting with Stuart Walker, Major Applications Team Leader, VWHDC on Tuesday 14 May 2024. Noted. Next meeting Tuesday 11 June 2024.
- b. Council noted that as of 27 May 2024 it had not received any reply to its April 2024 emails from either of the two Oxford City Councillors written to – the letters attempting to ascertain whether they – or their constituents – had been consulted by PVDP, and if not what their views were, given the proposed widespread industrialisation of the Oxford Green Belt by the proposal. Judy Roberts would contact the two Councillors for a response.

ii. Land West of Red House Farm, Farmoor.

- a. Council noted that as of 27 May 2024 VWHDC's website still stated that the 'target decision date' for this application is 31 July 2024 but that no new updates/amendments from the developer have been published (upon enquiry DC Houghton was informed by VWHDC Planning Officer that the revised 31 July 2024 target date was to accommodate another amendment from the developer addressing Environment Agency objection).
- b. Council noted that VWHDC continues (as last month) to post new copies of the photocopied 'flyer' supporting the application on the application's webpage. Virtually all the responses are still from the OX14 postcode in Abingdon. Chris Westcott would bring this to the attention of Stuart Walker, Major Applications Team Leader, VWHDC at the meeting scheduled for Tuesday 11 June 2024.

CONFIDENTIAL INFORMATION

Exclusion of Press and Public

To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting, and they are requested to withdraw.

189/24 Confidential Matters. None.

ITEMS FOR NEXT AGENDA.

190/24 Items for next month's agenda. None.

DATES OF FUTURE MEETINGS

191/24 Next meeting.

Further meetings will take place in **2024** on Mondays: 5 August, 2 September, 7 October, 4 November and 2 December and in **2025**, 6 January, 3 February, 3 March and 7 April

The Annual Parish Meeting will take place on **Tuesday 6 May 2025 venue to be confirmed.**

The meeting closed at 9.10pm.

Signed..... Date.....2024.