

CUMNOR PARISH COUNCIL
Minutes of the Meeting of the Environment and Amenities Committee
held on Tuesday 23 July 2024 at 7.30pm
in Closes Pavilion, Appleton Road, Cumnor, Oxford

Present.

Councillors. Basil England, Dona Foster, Alison Jenner, Paula Lopez, Gary Mason, Judy Roberts, Chris Westcott and Tina Brock, Clerk.

County Councillor. CC Judy Roberts.

District Councillor. DC Judy Roberts.

Visitors. Gemma Pitts, Chair of Cumnor Minors Football Club.

43/24 Election of chair.

Alison Jenner proposed Chris Westcott, seconded by Judy Roberts and unanimously approved.

44/24 Apologies for Absence.

Tom Christophers, Council Chair (prior commitment) and Laurence Waters, Council Vice-chair.

These apologies were received.

45/24 Variance of Order of Business.

The Committee approved moving item 14 Closes Pavilion forward of the agenda.

46/24 Declarations of Interest. None.

47/24 Minutes of the Meeting of the Environment and Amenities Committee Meeting held on Tuesday 16 April 2024.

Approved and signed by the Chair as a correct record.

48/24 Matters Arising from the Minutes.

- i. Minute 15/22 Farmoor stores map case installed.
- ii. Minute 55/23 Changing Rooms are still out of use due to a water leak causing the ceiling to come down at The Old Forge, The Vine Inn, Cumnor. Council was unable to approve the grant from The Vine for the cost of the repairs as it did not meet the criteria of the grant policy. The Clerk has been informed that work to make good the water damage is due to be carried out at the end of July/beginning of August 2024.
- iii. Minute 09/24vi Pinnocks Way Play Park. £198 has been received from Sovereign Vale Housing Association for the damage to the zip wire and removal of branches from branches that had fallen into the play park during storms in November 2023 and January 2024.
- iv. Minute 17/24 Street Furniture. MRH Services to quote to replace the wooden slat of the bench at the overbridge Oxford Road, Cumnor with manmade slats. The Committee agreed that all slats need to be replaced. The Clerk would chase the quote.
- v. Minute 34/12 PAT kit has been purchased.
- vi. Minute 37/24. The Clerk and Chris Westcott would be meeting with the Oxfordshire County Council, Highways Engagement Team on Wednesday 24 July at 10am to discuss highway issues in the parish.
- vii. Minute 28/24 Puffin crossing work commenced on 15 August 2024.

49/24 Public Participation. None.

PAVILIONS

50/24 Closes Pavilion.

Gemma Pitts attended the meeting to discuss the maintenance issues at Closes Pavilion and requested an extension to the car parking area to prevent cars spilling on to Appleton Road during football matches and training sessions. The Committee requested that Gemma presents a proposal showing a plan of the proposed alteration to the carpark, the bushes/hedges to be removed and costs for Council to consider. The Committee agreed that the external maintenance to unblock the guttering, the fogging of one of the windows and damp showing on the ceiling in the back room would be Councils responsibility. The Clerk would seek advice and obtain quotes for the maintenance issues. Discussions of a 'wish list' of alterations to the toilets and kitchen took place and how the alterations would be funded. Council must approve any alterations.

FINANCE

51/24 Current costs 2024/2025 as of 1 July 2024.

Council noted the following Committee costs to date.

- i. Burial. Dedicated Reserves of £84,670.74. Budget £2,480 with a remaining balance of £1,940.
- ii. Highways. Dedicated Reserves of £15,367. Budget £6,850 with a remaining balance of £4,288.23.
- iii. Recreation and Playing Fields. Dedicated Reserves £16,557. Budget £26,262 with a remaining balance of £16,664.75.

RECREATION AND PLAYING FIELDS

52/24 Service and visual inspections of play parks carried out by MRH Services.

Noted.

53/34 Nomination of Playground Monitors.

- i. Closes Field – Dona Foster
- ii. Glebe Play Park – Tom Christophers
- iii. Fogwell Field – Judy Roberts
- iv. Mayfield Road Field – Gary Mason
- v. Meadow Road Play Park – Gary Mason
- vi. Pinnocks Way – Judy Roberts

54/24 Nomination of noticeboard monitors.

The Committee discussed producing a QR code with a link to the website which would inform residents of agendas of council and committee meetings. The Clerk must continue to place a notice of the agenda on a noticeboard which would be outside the Post Office, High Street, Cumnor. (LGA 1972 S243 and Standing Order 15.2 b). The Clerk would add the suggestion to produce a QR code to the agenda of the Council's August 2024 meeting.

55/24 Reports from Playground Monitors of any maintenance issues.

- i. Closes Field. Clerk to chase MRH Services on when the Sit Up wood would be replaced.
- ii. Glebe Play Park and Eco loo. The roundabout which is very stiff and hard to rotate is on the contractors maintenance list to do list.
- iii. Fogwell Field. None.
- iv. Mayfield Road Field. None.
- v. Meadow Close Play Park. None.
- vi. Pinnocks Way Play Park. None.

Playsafety Ltd carried out the annual RoSPA inspection in July 2024 and highlighted the following as medium/low risk;

- Sit Up at Closes receiving a high risk as beams and planks are rotten (expenditure has been approved by Council and work is scheduled for next week)
- Xerscape Pull Down and Chest Press receiving a high risk as there is excessive movement.

The Clerk would contact MRH Services to carry out work to the Xerscape equipment.

56/24 Requests for additional/replacement play/adult fitness equipment. None.

PAVILIONS

57/24 Fogwell Pavilion.

Alison Jenner would carry out a PAT to electrical items that need to be checked 6 monthly.

HIGHWAYS

58/24 Consultation.

[OCC Traffic Sensitive Streets review consultation](#) these are streets/footways or pedestrian area only where roadworks have the potential to cause significant delays and disruption to road users. The Committee discussed streets in the parish that have been affected by recent roadworks and agreed that Dona Foster, Alison Jenner and Gary Mason would submit a response by Friday 26 July 2024.

(Clerk's Note: comments submitted are; We note that some streets were previously deemed

sensitive are no longer marked as sensitive within the Parish. Specifically, Oxford Road to Eynsham Road (B4044) and the road from Farmoor mini roundabout to Cumnor (B4017). These roads carry a lot of traffic, especially at the moment due to Botley Road being closed. Therefore, we would support the Traffic Sensitive Street classification being maintained on these roads. We note that the B4107 from Cumnor to Henwood has also be downgraded. This is a busy road that includes bus routes from Oxford to Abingdon and construction traffic. We query why this road has been downgraded.

The Appleton Road between the mini-roundabout (High Street, Cumnor) and the edge of the village has a recreational ground used for Cumnor Minors Football club at the Closes Field and Cumnor Cricket Club. We would like this is be designated a Traffic Sensitive Street.)

59/24 Bus stops/shelters.

No matters/updates to report.

60/24 Speeding/HGV issues.

Speed reduction on the B4044 from Dean Court to Farmoor from 50mph to 40mph. This matter would be brought up at the meeting tomorrow with OCC Highways Engagement Team.

61/24 Parking issues. None.

62/24 Street furniture requests.

- i. Request for a 'Wild animal' sign on Cumnor Hill. The Committee agreed that the sign was not necessary.
- ii. No other reports or requests.

63/24 Footpaths/ROW.

The Committee requested that the Clerk contacts Tony Harker, Parish Footpath Warden for an update on any concerns that need to be raised prior to each meeting.

64/24 Botley Traffic Advisory Committee next meeting. None.

65/24 Parish Transport Representative Committee next meeting. None.

Alison Jenner reported that at the last PTR meeting OCC setting up a comprehensive database of bus stops in the county to show the physical attributes of each stop. The deadline for the exercise is Friday 29 November 2024. Alison Jenner and Dona Foster would submit data for the bus stops in the parish.

66/24 Next Meetings.

To be held on Tuesdays: 15 October 2024, 21 January 2025 and 15 April 2025 in Fogwell Pavilion, Fogwell Road, Dean Court, Oxford.

The meeting closed at 9.10pm.

Signed..... Date.....2024.