

Paper to be approved
CUMNOR PARISH COUNCIL
Minutes of the Meeting of the Finance and General Purposes Committee
held on Tuesday 21 October 2025 at 7.30pm
in Fogwell Road Pavilion, Fogwell Road, Dean Court.

Present.

Laurence Waters, Chair (Council Vice-chair), Alison Jenner, Gary Mason, Chris Westcott and Tina Brock, Clerk.

Laurence Waters chaired the meeting.

01/25 Apologies.

Tom Christophers, Council Chair (prior commitment) and Paula Lopez (prior commitment). The Committee approved these apologies.

02/25 Variance of Order of Business. None.

03/25 Declarations of Interest. None.

04/25 Minutes of the meeting held on Tuesday 23 April 2024.

The Committee resolved to approve the minutes which were signed by the Chair as a correct record.

05/25 Public Participation. None.

06/25 Cumnor Hurst

Council resolved to approve recommending to Council that the legal expenditure of £5,000 for the transfer of unit 1 is met by Council

07/25 Policies/procedures/guidance/data protection/Freedom of Information documents.

With minor amendments the Committee resolved to recommend the following to Council

- i. Amended Accessibility Statement.
- ii. Updated Disciplinary Policy.
- iii. Updated Freedom of Information Scheme.
- iv. Updated Grievance Policy.
- v. Updated Scheme of Delegation Policy.
- vi. Amended Social and Digital Media Policy.
- vii. The next review date would be October 2029. The Clerk regularly checks for policy updates.

08/25 Financial Regulations.

The Committee noted that the FR were reviewed by Council on Monday 7 April 2025.

09/25 Financial Risk Assessment 2025/2026.

The Committee reviewed and approved the Financial Risk Assessment 2025/2026.

10/25 Register of Assets end of year.

The Committee reviewed and approved the Register of Assets 2025/2026.

11/25 CIL income and expenditure 2025/2026.

The Committee noted the end of year income and expenditure. CIL had been spent on the following project.

Cumnor Hill Ward – heating at Closes Pavilion.

The remaining balance as of 1 October 2025 was E17,541.13.

12/25 Review of Effectiveness of Internal Audit 2025/2026.

The Committee noted that a review was carried out by Council at its meeting on 30 June 2025.

13/25 Draft Estimates 2026/2027 and 3 year plan.

- i. The Committee reviewed the draft estimates and agreed to recommend that Council considers whether the amount in the dedicated Burial reserves are still necessary and whether some of the funds should be moved to the Closes Pavilion and Strategy dedicated reserves.

14/25 Next meeting.

Tuesday 23 April 204 at 7.30pm in Fogwell Road Pavilion, Fogwell Road, Dean Court.

The meeting closed at 8pm.

Signed Dated.....