

Paper to be approved.
CUMNOR PARISH COUNCIL
Minutes of the Meeting of the Environment and Amenities Committee
held on Tuesday 14 October 2025 at 7.30pm
in Closes Pavilion, Appleton Road, Cumnor.

Present.

Councillors. Tom Christophers (Council Chair), Laurence Waters (Council Vice-Chair), Basil England, Dona Foster, Alison Jenner, Gary Mason, Ray Stone, Chris Westcott and Tina Brock, Clerk.

County Councillor. None in attendance.

District Councillor. None in attendance.

66/25 Election of Chair.

The Committee unanimously agreed to nominate Chris Westcott as Chair.

67/25 Apologies for Absence.

Paula Lopez (prior commitment) and Judy Roberts (prior commitment). The Committee resolved to approve these apologies.

68/25 Variance of Order of Business.

The Committee approved moving item 17 i to 7 iii of the agenda.

69/25 Declarations of Interest. None.

70/25 Minutes of the Meeting of the Environment and Amenities Committee Meeting held on Tuesday 22 July 2025.

The Committee resolved to approve the minutes which were signed by the Chair as a correct record.

71/25 Public Participation. None.

72/25 Matters Arising from the Minutes.

- i. Minute 17/24 Street Furniture. MRH Services is quoting to replace a wooden slat of the bench at the overbridge Oxford Road, Cumnor with manmade slats. The Committee agreed to source a quote to replace this bench.
- ii. Minute 60/24 Speeding/HGV Issues. Clerk contacted Roger Plater, Senior Officer visionzero@oxfordshire.gov.uk the team reviewing the safety of all A and B roads to bring about zero accidents for assistance with reducing the speed limit along the B4044 from Eynsham Road, Dean Court overbridge to Farmoor from 50mph to 40mph and requested 30mph past care home and Hill End. Contacted CC James Plumb to chase results.
- iii. Minute 84/24 and 82/25 7.5 tonne goods restriction – CC James Plumb informed Council in September 2025 that OCC were planning to investigate HGVs/Freight movement and potential weight restriction on B roads through Cumnor, Farmoor, and Swinford. The study would aim to produce a paper that outlines issues related to HGVs in the area and explore potential mitigation options. CC Plumb would share the results when they were available. The Committee agreed that Dona Foster, Gary Mason and Clerk would meet with Keith Hickson, Chair of Stanton Harcourt, Parish Council to discuss collaborating on the issue of HGVs passing through our villages.
- iv. Minute 08/25 Service/Visual inspections of play parks. Quote requested to replace floor of Youth Shelter at Pinnocks Way approved by Council.
- v. Minute 32/25 Fogwell Pavilion. Quotes for a new function room fire door and roof works is being sourced.
- vi. Minute 48/25 Emergency Plan review. Dona Foster to draft a shortened visual plan.
- vii. Minute 56/25 Bus stops/shelters. Tom Christophers to find out how many bus stops require lighting before contacting Stagecoach to request lighting be installed.
- viii. Minute 57/25 Speeding/HGV issues. Chasing Anthony Kirkwood, OCC for information on whether the old 30mph VAS displaced during the 20mph scheme can be relocated.
- ix. Minute 58/25 Parking issues. Judy Roberts to enquire about installing a red line in front of CofE school to ease parking.
- x. Minute 63/25 Garden of Remembrance. Dona Foster to visit to check the steps, path, handrail and bench following a complaint from a resident.

FINANCE

73/25 Current costs 2025/2026.

Council noted the following Committee costs at year end.

- i. Burial. Remaining budget £2,125.
- ii. Highways. Remaining balance £4,399.
- iii. Recreation and Playing Fields. Remaining balance £9,760.09.

74/25 Budgets 2026/2027.

The Committee approved the following budgets.

- i. Burial £3,600.
- ii. Highways £7,000.
- iii. Recreation and Playing Fields £27,430.

75/25 Expenditure.

The Committee resolved to approve the following expenditure.

- i. £85 + VAT for Ady Podbery Grounds Care to cut back foliage and dispose of cuttings at Swinford Lock gate to allow access for wheelchair users.
- ii. £250 + VAT for Ady Podbery Grounds Care to carry out tree work at Fogwell Field.
- iii. Not exceeding £100 + VAT each for two trail cameras at Fogwell Field to discover what animal is making holes in the field. *(Clerk's Note. As long as there is no footage/pictures of an individual captured to identify that person (directly/indirectly) not GDPR requirements are needed.)*

RECREATION AND PLAYING FIELDS

76/25 Service and visual inspections of play parks carried out by MRH Services.

Noted.

77/25 Reports from Playground Monitors of any other maintenance issues.

- i. **Closes Field** – No issues.
- ii. **Glebe Play Park and Eco loo** – Eco loo needs a deep clean.
- iii. **Fogwell Field** – No issues.
- iv. **Mayfield Road Field** – No issues.
- v. **Meadow Close Play Park** – Ray Stone reported broken branches and leaves need removing. A residents fence on the play park side has still not been reinstated. Clerk to contact resident again.
- vi. **Pinnocks Way Play Park** – No issues. *(Clerk's Note: a quote for hedging around the perimeter of the park had been approved and planting would take place in November 2025.)*

78/25 Requests for additional/replacement play/adult fitness equipment. None.

PAVILIONS

79/25 Closes Pavilion.

- i. Update on the Lease, Licence and management plan between Council and Cumnor Minors FC deferred as the documents are taking longer to produce than expected.
- ii. A free Carbon Reduction Recommendations Report had been carried out by Oxford Brookes, Environmental Information Exchange on Thursday 25 September 2025. The Committee agreed to arrange a Zoom meeting to go through the report once the Energy Performance Certificate had been received.

80/25 Fogwell Pavilion.

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HIGHWAYS

81/25 Bus stops/shelters.

Nothing to report.

82/25 Speeding/HGV issues.

Request from Keith Hickson, Chair of Stanton Harcourt, Parish Council to discuss collaborating on the issue of HGVs passing through our villages. See minute 72/25 iii.

83/25 Parking issues.

Clerk to write to Wayland to raise concerns over the dangers to cyclists and drivers when the transporters park on Cumnor Hill opposite the junction of Chawley Lane.

84/25 Street furniture requests. None.

85/25 Footpaths/ROW.

No issues raised.

86/25 Botley Traffic Advisory Committee next meeting.

No issues raised for the next meeting.

87/25 Parish Transport Representative Committee next meeting on Tuesday 11 November 2025.

Bunching of buses traveling down Cumnor Hill.

BURIAL

88/25 Garden of Remembrance.

No issues raised.

89/25 Burial Ground.

No issues raised.

90/25 Next Meetings.

Scheduled to be held in 2026 on Tuesdays: 20 January and 14 April in Closes Pavilion, Fogwell Road, Dean Court, Oxford.

The meeting closed at 8.15pm.

Signed..... Date.....2026.